

### **DCF&S Marking Genuineness of BG**



after verification from Bank

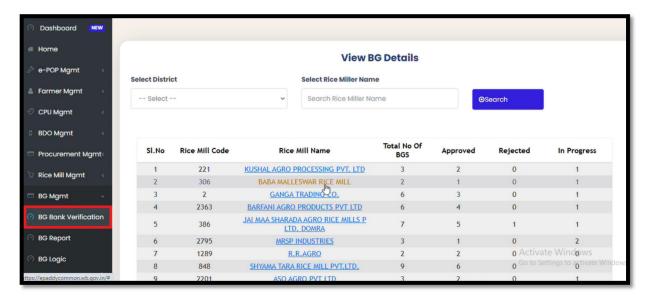
Ver. 1.0 Release Date: 07.01.25

Facilities for an empaneled Rice Mill to upload Bank Guarantee and the DCF&S to approve or reject the same are already in epaddy.wb.gov.in.

As per Procurement Order 2024-25, every BG needs to be verified from the concerned Bank by the DCF&S.

Now, a facility has been developed in the login of the DCF&S to mark BGs as found from verification by the Bank.

1. In his login the DCF&S will go to BG Management > BG Bank Verification menu.



2. A grid showing Rice Mill-wise count of BGs – approved by DCF&S, rejected by DCF&S and in progress – will be shown. In the search box, the DCF&S can search for a specific Rice Mill as well.





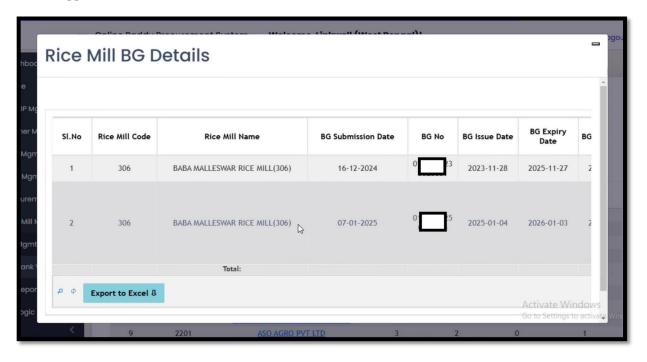
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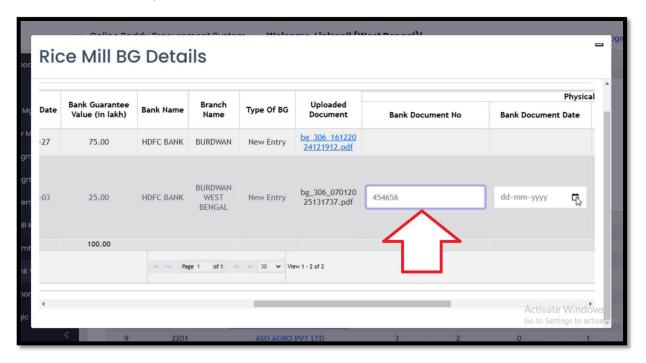
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3. Clicking on the name of a Rice Mill will open this pop-up screen showing details of all approved and valid BGs.



4. The DCF&S will slide to the right of the grid. He will enter the no. of the document (memo no. of letter etc.) received from Bank.





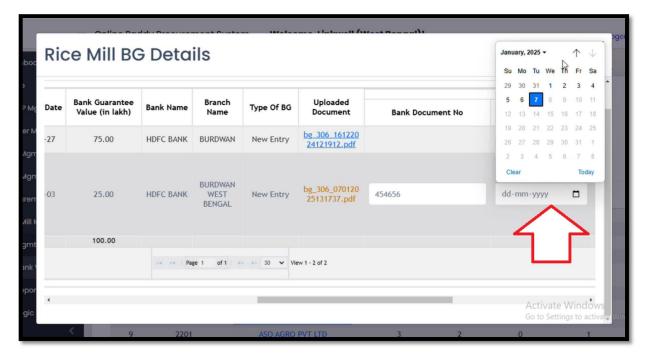
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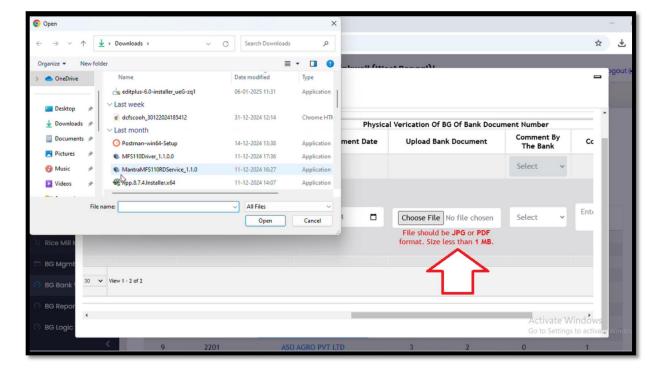
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5. Next, he will select the date of the communication from the Bank.



6. Next, he needs to upload a scanned copy of the communication from the Bank.





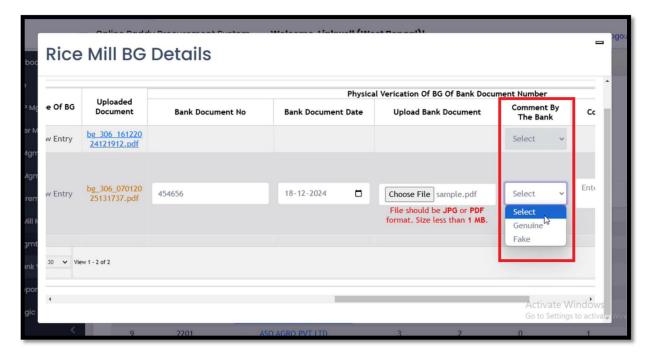
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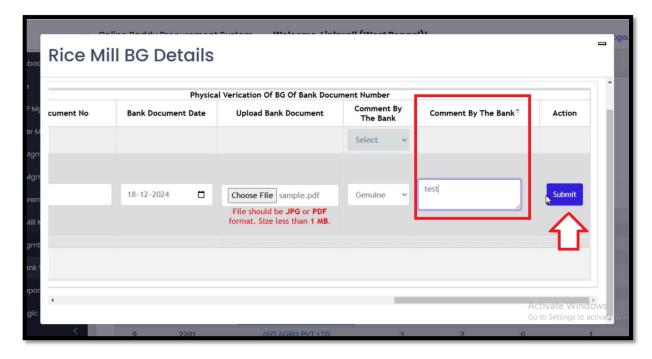
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7. The DCF&S will mark the genuineness of the BG as verified by the Bank. If the Bank has found it genuine, he will select 'Genuine' from the drop-down menu. Else, he will select 'Fake'.



8. He will also type detailed comments and click on the 'Submit' button.





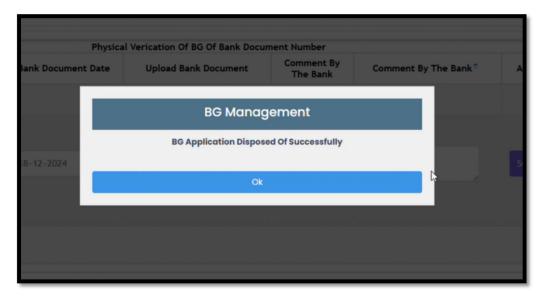
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9. The successful submission message will be shown.



10. The BGs marked 'Genuine' will continue to have their paddy holding limit value until the mandated expiry period. The BGs marked 'Fake' will immediately lose such value.