



SOP for DCF&S Marking Genuineness of BG after verification from Bank



Ver. 1.0

Release Date: 07.01.25

5. Next, he will select the date of the communication from the Bank.

Date	Bank Guarantee Value (in lakh)	Bank Name	Branch Name	Type Of BG	Uploaded Document	Bank Document No
-27	75.00	HDFC BANK	BURDWAN	New Entry	bg_306_161220_24121912.pdf	
-03	25.00	HDFC BANK	BURDWAN WEST BENGAL	New Entry	bg_306_070120_25121737.pdf	454656

6. Next, he needs to upload a scanned copy of the communication from the Bank.

File should be JPG or PDF format. Size less than 1 MB.



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7. The DCF&S will mark the genuineness of the BG as verified by the Bank. If the Bank has found it genuine, he will select 'Genuine' from the drop-down menu. Else, he will select 'Fake'.

Rice Mill BG Details

Sl. No	Bank Document No	Bank Document Date	Upload Bank Document	Comment By The Bank
1	454656	18-12-2024	sample.pdf	Select

File should be JPG or PDF format. Size less than 1 MB.

8. He will also type detailed comments and click on the 'Submit' button.

Rice Mill BG Details

Sl. No	Bank Document No	Bank Document Date	Upload Bank Document	Comment By The Bank	Action
1	454656	18-12-2024	sample.pdf	Genuine	Submit

File should be JPG or PDF format. Size less than 1 MB.



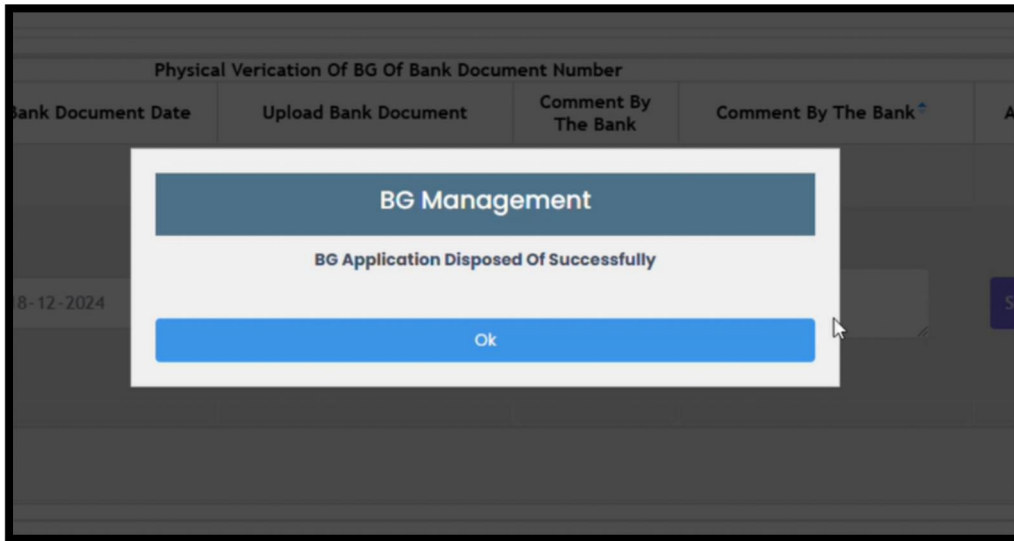
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9. The successful submission message will be shown.



10. The BGs marked 'Genuine' will continue to have their paddy holding limit value until the mandated expiry period. The BGs marked 'Fake' will immediately lose such value.